

# The Queen's Health Systems RESEARCH DAY

March 28, 2019

The Queen's Conference Center

## Call for Abstracts

**Submission Deadline: Friday, February 1, 2019**

You are invited to share your research at **The Queen's Health Systems – Research Day** to be held on Thursday, March 28<sup>th</sup>, 2019 from 10:30am to 2:30pm at The Queen's Conference Center.

The event will feature **poster and oral presentations** that highlight the research being done within The Queen's Health Systems. Any Queen's healthcare professional or provider is invited to submit an abstract for consideration.

A limited number of posters will be selected for 10-minute oral presentations.

### **Criteria for Selection**

- Importance of the research question
- Use of scientifically sound methods and measurements
- Data quality
- Quality of the write-up

### **Abstract**

The Abstract must include the following elements of the Poster:

1. **Problem Statement** – Briefly describe the healthcare problem that the project addresses. (1-2 sentences)
2. **Aim** – State the specific aims, objectives, or hypotheses of the project. (1 sentence)
3. **Methods** - Describe how the research was carried out. Include the parameters of the study (e.g. when and where it was conducted, the study population, sample size, measures tracked, etc.) and the techniques / procedures / interventions used. (1-2 sentences)
4. **Results** – Concisely summarize the results. (2-3 sentences or bullet points)
5. **Conclusions** - Summarize the significance of the results and the impact of the project on healthcare. (1-2 sentences)

To request electronic "Poster Information" form,  
contact: [research@queens.org](mailto:research@queens.org).

## **Instructions for Submitting an Application:**

### **STEP ① - Poster Information**

1. Complete the 1-page “Poster Information” form.

### **STEP ② - Abstract**

2. Write abstract to include required elements for Poster
  - a. Abstract length: 250 words, not including title
  - b. Submit abstract as a Word document (no PDFs); single 8.5”x11” page; 1-inch margins
  - c. Font: Calibri 10
  - d. Tables and figures may be included, as long as the entire abstract fits on a single 8.5” x 11” page.

### **STEP ③ - Submit**

3. Submit via email no later than February 1, 2019 to: [research@queens.org](mailto:research@queens.org)
  - a. “Poster Information” form; and
  - b. Abstract

## **Deadline for Submission**

Completed “Poster Information” form and abstract must be received electronically ([research@queens.org](mailto:research@queens.org)) **no later than Friday, February 1, 2019**.

## **Review & Selection of Abstracts for Poster or Oral Presentation**

Your abstract will be reviewed if it includes the required documents and it is received by the deadline. The reviewers reserve the right to determine abstract acceptance and presentation format and may suggest modifications.

## **Notification**

Results of all submissions will be via email notification to the Applicant identified on the “Poster Information” form **no later than Friday, February 15, 2019**. If the abstract is accepted, notification will include more information on poster / oral presentation logistics. You will have 1 week to officially accept as a presenter. If the abstract is not accepted, notification will include feedback as to why the abstract was not accepted.

## **For all Accepted Posters**

- Easels and foam boards will be provided, but you must provide your own supplies to affix your poster to the foam board. The size of the poster may not exceed 30 inches x 40 inches.
- The “research project title” and “short description” will be distributed as a handout at the event.
- Abstracts will be made available electronically to event participants.
- It is expected that the primary applicant will participate in and attend the event.

## **For more Information**

Office of Research & Development  
[research@queens.org](mailto:research@queens.org) • 808-691-4843



**THE QUEEN'S  
HEALTH SYSTEMS**

# The Queen's Health Systems RESEARCH DAY

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## "Poster Information" Form

### Name of Primary Applicant

(include degrees, credentials)

### Job Title

### Queen's Campus

QMC-PB    QMC-WO    MGH    NHCH

### Department

### Phone

### Email

\*The primary applicant will serve as the point of contact. All communications will be made with this individual. Should you wish to change the primary point of contact at any time, please contact the Queen's Office of Research & Development at [research@queens.org](mailto:research@queens.org) or 691-4843.

### RESEARCH PROJECT TITLE:

### PRINCIPAL INVESTIGATOR:

### PROJECT MEMBERS:

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