



THE QUEEN'S MEDICAL CENTER

OFFICE OF RESEARCH & DEVELOPMENT

www.ord.queens.org

QUEEN'S PILOT RESEARCH STUDY GRANT - 2016 Request for Proposals

Release Date: 10/18/2016

Pre-submission Letter of Intent (LOI) Due: 11/18/2016

E-mail to: dtani@queens.org

Application Receipt Date: 01/20/2017

Anticipated Notice of Award Date: 04/21/2017

Purpose

The Queen's Medical Center (QMC) - Office of Research & Development (ORD) Pilot Research Study Grant (PRSG) Program announces the annual Request for Proposals (RFP) to support basic, translational and clinical research conducted at QMC. The PRSG encourages studies designed to generate results to support proposals for larger scale and extramurally-funded follow-up studies. The overall goal of the program is to provide seed funds for high-quality multi-disciplinary research that will support the continuance of patient care excellence as stated in The Queen's Medical Center Vision:

"To be the preeminent health care system of the Pacific, providing superior patient care that is continually advanced through education and research."

Funding

Applicants to the Queen's Pilot Research Study Grant Program may request up to \$25,000 in direct costs for an 18 month funding period. Indirect costs are not allowed under this RFP. Applications without a timely submitted Letter of Intent (LOI) will be administratively rejected. Allowable budget items include personnel salary (except principal investigator (PI) or Co-PI), research-related supplies, computer, travel, fee-for-service work, shipping, small equipment (less than \$1,500) and publication costs that are directly linked to the proposed work. If a grant involving animal or human subjects research is awarded, respective protocol approvals by the Queen's Animal Care Committee (ACC) or the Research and Institutional Review Committee (RIRC) must be obtained before funding of the animal research or human subject research can start. PIs are encouraged to submit ACC or RIRC proposals before or at the time of the PRSG submission deadline. Subawards to non-QMC entities are not allowed.

Eligible Investigators

- QMC medical staff, full-time employees or part-time employees with a research focus who have the knowledge and access to needed facilities to conduct the proposed research.
 - The PI must have accumulated 8 research credits by the time of grant submission (<http://ord.queens.org/rf.php>)
 - One (1) grant proposal submission per PI will be accepted, including being identified as Co-PI
 - Applicants may not have active ORD PRSG funds.
 - Applications that pledge to submit one (1) extramural grant application utilizing PRSG-supported data through QMC within one (1) year after PRSG completion are encouraged. Please identify specific funding opportunities through federal, state, or other granting agencies.
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Submission

Letter of Intent: Submit digital pdf of the letter of intent to: dtani@queens.org. Paper submissions will not be accepted. The purpose of the LOI is to invite a review panel which has the expertise to evaluate submitted proposals. On the LOI, include title of proposed project, name of PI and Co-PI (if any). Provide a short narrative describing the project (300 words maximum). Include any anticipated use of human or animal research subjects. State whether the proposed study has gone through a feasibility assessment ascertaining that resources needed to perform the study are available. Indicate which departments have been approached to this effect (e.g. pharmacy, DLS, research nurse support, appropriate research departments, etc.).

Grant application: Submit digital pdf document package to: dtani@queens.org. Paper submissions will not be accepted. There will be an administrative review for non-compliance with the proposal instructions/format.

Document sections and page limits are aligned with NIH R21 instructions (format single spaced, 11 point Arial, 0.5 inch margins, paginated):

1. Cover Letter (includes Title of Project, Institution, PI name & department)
2. Proposal Abstract (max. 600 words)
3. Lay Summary (max. 50 words)
4. Specific Aims (max. 1 page; Rationale, Hypothesis, Goal, Aims, Summary of Relevance to Human Health)
5. Research Strategy (max. 6 pages: Significance, Innovation, Approach, Preliminary Data (if any), Research Design & Methods, Timeline)
6. References
7. Facilities and Equipment
8. Budget and Justification (PHS 398, Section 4.4, Form Page 4: Detailed Budget for Initial Budget Period)
9. Biosketch for PI and Key Personnel (PHS 398, Section 4.6, Biosketch Format Page).
10. Human Subjects Research: follow NIH R21 instructions (PHS 398, Sections 5.5.5-5.5.9)
11. For Human Subjects Research using a drug, a biologic or a device: include documentation (such as package insert, IND brochure or IFU manual)
12. Animal Subjects Research: follow NIH R21 instructions (PHS 398, Section 5.5.10)
13. Letters of Support (collaborators, collaborating institutions, consultants, etc.)

PHS 398 Instructions and Fillable Forms

<https://grants.nih.gov/grants/funding/phs398/phs398.html>

Contact Information

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